

# The first 90 days of AI implementation



#### Day 0 - 30

## Discover & Align

- Identify 2–3 candidate processes (high pain, high volume, stable rules, scalable).
   Set baseline
   Align with business sponsor → Why are we automating this?
   Define success metrics (time saved, error

- Define success metrics (time saved, error reduction, cost avoided).
  Get a core team together (IT, end-users, business sponsors)
  Define roles and responsabilites
  Ouick health check: Is data available? Are systems integratable?
  Output: Shortlist of processes

+ clear ROI hypothesis.

#### Day 31 - 60

## Prototype & Validate

- Choose a limited process scope (smaller than you think)
  Choose an iterative approach
  Run a Proof of value
  Validate against our own data.
  Work tightly with core team
  Fail early
  Document integration needs (APIs, data pipelines, security).

Output: Validated pilot + business case with early results.

## Day 61 - 90

#### **Deliver & Prove**

- Detiver & Prove
  Deploy MVP in production for 1 process.
  Monitor adoption and performance against baseline.
  Adjust workflows or data quality as needed.
  Define roles and responsibilities for postproduction and maintenance
  Prepare board/CEO report: ROI, learnings, next 3 opportunities.

Output: First real success story  $\rightarrow$  foundation for scaling.

Golden Rule: Don't aim for "AI everywhere." Aim for one process working reliably in 90 days.